

HARJOT SINGH

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PROFESSIONAL SUMMARY

IT graduate with hands-on experience in Information Security, Compliance, and Full Stack Development, specializing in regulatory frameworks such as SOC 2, ISO 27001, and GDPR. Proven ability to monitor, assess, and support security controls while ensuring organizational compliance. Skilled in risk assessment, audit support, automation systems, and secure development practices. Seeking a role in Information Security, Risk & Compliance, or Full Stack Development to leverage analytical thinking, problem-solving, and communication skills in maintaining secure and efficient operations.

WORK EXPERIENCE

Information Security Intern — LanceSoft, Inc.

Sep 2025 – Present

- Assisted in implementing and monitoring controls aligned with ISO 27001 and SOC 2 frameworks to strengthen organizational security posture.
- Supported compliance audits by preparing documentation, gathering evidence, and liaising with stakeholders.
- Monitored security events, performed risk assessments, and escalated incidents to ensure timely mitigation.
- Participated in drafting and reviewing policies, procedures, and internal controls, enhancing governance and compliance awareness.
- Developed and delivered security awareness training content for employees, improving organizational understanding of data protection and compliance.

Wipro — Full Stack Developer Program

Jan 2023 – Jun 2023

- Led development of an advanced automation system, achieving a 15% increase in operational efficiency.
 - Streamlined manufacturing processes, reducing production costs by 10%.
 - Implemented preventive maintenance strategies, resulting in a 20% decrease in equipment downtime.
 - Collaborated with cross-functional teams to develop secure, scalable applications following best software engineering practices.
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EDUCATION

Master's Degree in Computer Applications (MCA) – AI & Data Science
Manav Rachna University – Currently Pursuing

Bachelor's Degree in Computer Applications (BCA)
JB Knowledge Park – Sep 2021 – Jun 2024

Senior Secondary (12th) – Oxford School – Jul 2020 – Jun 2021

Secondary (10th) – Guru Nanak Public School – May 2018 – Jun 2019

SKILLS

Information Security & Compliance

- Knowledge of SOC 2, ISO 27001, GDPR, and IT compliance frameworks
- Security controls monitoring, risk assessment, and incident escalation
- Policy, procedure, and audit documentation
- Security awareness training and stakeholder communication

Technical & IT Skills

- Programming: Python (Pandas, NumPy), Bash, PowerShell
- Full Stack Development: React, Node.js, System Architecture
- Tools: Git, GitHub, Visual Studio Code
- Operating Systems: Windows, macOS, Linux, iOS, Android

Other Skills

- Analytical thinking and problem-solving
 - Planning, execution, and adaptability
 - Data entry accuracy and reporting
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AWARDS & ACHIEVEMENTS

- Most Innovative Team Leader (2021) – Led successful college projects and initiatives.
 - Overall Best Employee (2024) – Recognized for professional contribution and performance impact.
 - National State-Level Football Player – Demonstrated teamwork, strategy, and discipline.
 - Organized College Charity Drive – Coordinated volunteers and raised funds for the community.
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LANGUAGES

- English – Fluent
 - Hindi – Fluent
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HOBBIES & INTERESTS

- Fitness, Gym Training & Running
 - Football
 - Drawing & Sketching
 - Volunteering & Community Engagement
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DECLARATION

I hereby declare that the above information is true to the best of my knowledge, and I will strive to prove myself if given an opportunity.

Signature:

Harjot Singh